



## **Auburn Vocational School District BOARD OF EDUCATION**

### **Minutes of March 7, 2017**

The March 7, 2017 regular meeting of the Auburn Vocational School District was called to order by Mr. Walter at 7:00 p.m.

Upon roll call, the following members were present:

Mrs. Brush	Mr. Kent	Mr. Sedivy	Mrs. Wheeler
Dr. Culotta	Dr. Kolkowski	Mr. Stefanko	
Mrs. Javins	Mr. Miller	Mr. Walter	

Absent: Mr. Klima

Administrators: Margaret Lynch, Sherry Williamson, Jeff Slavkovsky, Dee Stark, and Victoria Bryant

#### **035-17 Approve Agenda and Addendum**

A motion was made by Mrs. Javins and seconded by Mr. Miller to approve the March 7, 2017 agenda and addendum.

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Kent, Dr. Kolkowski, Mr. Miller, Mr. Sedivy, Mr. Stefanko, Mr. Walter, and Mrs. Wheeler

**Nays:** None  
Mr. Walter declared the motion passed

#### **036-17 Approve Minutes Last Meeting**

A motion was made by Mrs. Javins and seconded by Mr. Sedivy to approve the minutes of the February 7, 2017 Regular Board meeting.

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Kent, Dr. Kolkowski, Mr. Miller, Mr. Sedivy, Mr. Stefanko, Mr. Walter, and Mrs. Wheeler

**Nays:** None  
Mr. Walter declared the motion passed

**Public Participation** – There was no Public Participation at this meeting.

## **Administrative Report**

- Auburn Vocational School District received Ohio Auditor of State Award for the 4<sup>th</sup> year

**Recruitment/Curriculum Committee Report** – Mrs. Mary Wheeler and Ms. Maggie Lynch updated the Board on WKYC advertisement

**Facilities Committee Report** – Mrs. Mary Javins updated on summer projects

**Student Achievement Report** – Mrs. Jean Brush – Monthly update

**Legislative Report** – Mrs. Mary Javins presented the monthly update

**Finance Committee Report** – No Report

## **Render Financial Reports**

ORC 3313.29-The treasurer shall render a statement to the board and to the superintendent of the school district, monthly, or more often if required, showing the revenues and receipts from whatever sources derived, the various appropriations made by the board, the expenditures and disbursements therefrom, the purposes thereof, the balances remaining in each appropriation, and the assets and liabilities of the school district. The financial statements for the period ending January 31, 2017 are hereby rendered and include: Financial Summary, Appropriations Report, Monthly Comparison Report, Check Register, and Bank Reconciliation Report. (See Attachment Item #12)

## **No Action Required.**

### **037-17 Approve Resolution Accepting Rates and Amounts for FY2017-2018**

A motion was made by Mr. Kent and seconded by Dr. Culotta to approve the resolution accepting the rates for 2017-2018 fiscal year as provided by the Lake County Auditor. The tax rates are the second step in the annual fiscal budgetary cycle after the approval of the board's approval of the Tax Budget in January of each year. It will serve as the basis for the county auditor to generate the "Official Certificate of Estimated Resources" upon which the Board will base its annual appropriation measure. (See Attachment Item #13)

**Roll Call:**      **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Kent, Dr. Kolkowski, Mr. Miller, Mr. Sedivy, Mr. Stefanko, Mr. Walter, and Mrs. Wheeler

**Nays:** None

Mr. Walter declared the motion passed

**038-17      Approve Donations**

A motion was made by Dr. Kolkowski and seconded by Mr. Kent to approve the following donations:

Donation of Kennametal cutter part; insert part, 5 inserts per cutter/tool plus extra to use when dull from Kennametal of Solon, Ohio.

Donation of stamp running brick pattern from Willoughby Concrete Builders Supply Inc. of Willoughby, Ohio.

Donation a monetary donation for \$2,500 for RoboBot Team from Star Precision Technologies of Mentor, Ohio.

Donation a monetary donation for \$2,000 for RoboBot Team from Swagelok Company of Solon, Ohio.

Donation of work tools that was bequeathed to Auburn Career Center from Mr. Leonard Shapiro, at an estimated value of \$1,600.

Donation of the following monetary donation of \$3,000.00 from Marketplace Events USD, of Solon, Ohio. This monetary donation is for Home and Garden Show expenses for the Horticulture Landscape program.

Donation of steel angle iron, sheet steel and steel rack from Torque Transmission of Fairport, Ohio.

Roll Call:      **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Kent, Dr. Kolkowski, Mr. Miller, Mr. Sedivy, Mr. Stefanko, Mr. Walter, and Mrs. Wheeler

**Nays:** None  
Mr. Walter declared the motion passed

**039-17      Approve Dickinson Wright PLCC Services**

A motion was made by Mrs. Javins and seconded by Mr. Miller to approve Dickinson Wright PLLC services of JVSD Board Composition for \$312.50.

Roll Call:      **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Kent, Dr. Kolkowski, Mr. Miller, Mr. Sedivy, Mr. Stefanko, Mr. Walter, and Mrs. Wheeler

**Nays:** None  
Mr. Walter declared the motion passed

**040-17 Approve Adult Workforce Education Personnel**

A motion was made by Mr. Sedivy and seconded by Mr. Kent to employ the following teachers/staff for the 2016/2017 school year. (\*Correction)

*Callahan O'Brien	Computer Instructor	\$18.00
Mike Swanker	EMT Instructor	\$30.00
Jannette Wright	PN Faculty	\$30.00

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Kent, Dr. Kolkowski, Mr. Miller, Mr. Sedivy, Mr. Stefanko, Mr. Walter, and Mrs. Wheeler

**Nays:** None  
Mr. Walter declared the motion passed

**041-17 Approve Resignation for Retirement**

A motion was made by Dr. Kolkowski and seconded by Mr. Kent to approve the resignation for retirement from:

Ms. Kathryn Neill, Cafeteria. Ms. Neill has been with the district for 23 years. Effective: June 1, 2017.

Ms. Diane Tvergyak, Cafeteria Assistant. Ms. Tvergyak has been with the district for 23 years. Effective: June 1, 2017.

Ms. Judy Osmond, Cafeteria. Ms. Osmond has been with the district for 17 years. Effective: June 1, 2017.

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Kent, Dr. Kolkowski, Mr. Miller, Mr. Sedivy, Mr. Stefanko, Mr. Walter, and Mrs. Wheeler

**Nays:** None  
Mr. Walter declared the motion passed

**042-17 Approve Resignation**

A motion was made by Dr. Kolkowski and seconded by Mrs. Javins to approve the resignation of Ms. Ellen Cochran in accounts payable. Effective date of March 10, 2017.

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Kent, Dr. Kolkowski, Mr. Miller, Mr. Sedivy, Mr. Stefanko, Mr. Walter, and Mrs. Wheeler

**Nays:** None  
Mr. Walter declared the motion passed

**043-17 Approve 2016-2017 Housing Project – 7070 Auburn Road**

A motion was made by Mrs. Wheeler and seconded by Mr. Miller to approve the cabinetry quote from Sims-Lohman of Willoughby, Ohio for \$5,495.00. There were three quotes submitted, the other two quotes are from Mentor Lumber of Chardon, Ohio and Active Plumbing Supply Company of Painesville, Ohio. (See Attachment Item #19A)

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Kent, Dr. Kolkowski, Mr. Miller, Mr. Sedivy, Mr. Stefanko, Mr. Walter, and Mrs. Wheeler

**Nays:** None

Mr. Walter declared the motion passed

**044-17 Policies Modifications: Final Reading**

A motion was made by Mrs. Javins and seconded by Mr. Kent to approve the following policy modifications to the Auburn Vocational Board of Education Policy Manual. Original policy can be reviewed by visiting the Board Policy website at [www.neola.com/auburnjvs-oh](http://www.neola.com/auburnjvs-oh) and clicking on the policy number. (Attachment Item #20)

Section	Title	Revised/New Policy/Delete
Administration 1530	Evaluation of Directors and Other Administrators	Revised
Administration 1619	Group Health Plans	Revised
Administration 1619.01	Privacy Protections of Self-Funded Group Health Plans	Revised
Administration 1619.03	Patient Protection and Affordable Care Act	New Policy
Bylaws 0100	Definitions	Revised
Bylaws 0167.1	Use of Electronic Mail/Text Messages	Revised
Classified Staff 4419	Group Health Plans	Revised
Classified Staff 4419.01	Privacy Protections of Self-Funded Group Health Plans	Revised
Classified Staff 4419.03	Patient Protection and Affordable Care Act	New Policy
Finances 6152	Student Fees, Fines and Charges	New Policy
Operations 8550	Competitive Food Sales	Revised
Operations 8660	Incidental Transportation of Students by Private Vehicle	Revised
Operations 8740	Bonding	Revised

Professional Staff 3220	Standards Based Teacher Evaluation	Revised
Professional Staff 3223	Standards Based School Counselor Evaluation	Revised
Professional Staff 3411	Placement on Salary Schedule	Revised
Professional Staff 3419	Group Health Plans	Revised
Professional Staff 3419.01	Privacy Protections of Self-Funded Group Health Plans	Revised
Professional Staff 3419.03	Patient Protection and Affordable Care Act	New Policy
Program 2260.02	Single Gender Classes and Activities	New Policy
Program 2460	Special Education	Revised
Program 5223	Released Time for Religious Instruction	Revised
Property 7510	Use of District Premises	Revised
Property 7530.01	Staff Use of Cellular Telephones	Revised
Relations 9700	Relations with Special Interest Groups	Revised
Students 5200	Attendance	Revised
Students 5330	Use of Medications	Revised
Students 5830	Student Fund Raising	Revised

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Kent, Dr. Kolkowski, Mr. Miller, Mr. Sedivy, Mr. Stefanko, Mr. Walter, and Mrs. Wheeler

**Nays:** None

Mr. Walter declared the motion passed

**045-17 Approve Agreement for Sponsorship between Mall at Great Lakes, LLC, and Auburn Career Center**

A motion was made by Mr. Sedivy and seconded by Mr. Stefanko to approve the contract between Mall at Great Lakes, LLC and Auburn Career Center contingent upon the removal of item #7 Indemnification. The agreement is that Auburn Career Center will design and build a live Easter Bunny Garden to be used as the "set" and "backdrop" for Easter photos. (See Attachment Item #21A)

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Kent, Dr. Kolkowski, Mr. Miller, Mr. Sedivy, Mr. Stefanko, Mr. Walter, and Mrs. Wheeler

**Nays:** None

Mr. Walter declared the motion passed

**046-17 Executive Session**

A motion was made by Dr. Kolkowski and seconded by Dr. Culotta to enter into executive session at 7:44 p.m. for the following purpose:

- Pursuant to Ohio Revised Code Section 121.22(G) (1), **for the purpose of considering the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employees** or regulated individuals, or the investigation of charges or complaints against a public employee or regulated individual unless such person requests a public hearing.
- Pursuant to Ohio Revised Code Section 121.22 (G)(2), I hereby recommend that the Board make a motion to adjourn to executive session to consider the purchase of property or the sale of property, if premature disclosure of information would give an unfair competitive bargaining advantage to a person whose private interest is adverse to the general public interest
- Pursuant to Ohio Revised Code Section 121.22(G) (5), discussion of matters required to be kept confidential by federal law, rules or state statues.

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Kent, Dr. Kolkowski, Mr. Miller, Mr. Sedivy, Mr. Stefanko, Mr. Walter, and Mrs. Wheeler

**Nays:** None

Mr. Walter declared the motion passed

**Return to public session at 9:01 p.m.**

**047-17 Adjourn**


A motion was made by Dr. Kolkowski and seconded by Mr. Sedivy to adjourn the meeting at 9:02 p.m.

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Kent, Dr. Kolkowski, Mr. Miller, Mr. Sedivy, Mr. Stefanko, Mr. Walter, and Mrs. Wheeler

**Nays:** None

Mr. Walter declared the motion passed

  
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Treasurer

  
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Board President

**Treasurers Note:** The meeting was audio taped and a copy of the tape may be obtained by contacting the Treasurer during the course of normal business hours.

